FOREST HILLS LOCAL BOARD OF EDUCATION

JOB DESCRIPTION

Date Board Reviewed:

Title:	Bus Driver
Reports To:	Supervisor of Transportation
Employment Status:	Part Time or Full Time
FLSA Status:	Non-Exempt
Qualifications:	1. Valid commercial driver's license. 2. Demonstrates a sincere desire to aid all students. 3. Good health, high moral character, and good attendance record.

Description:
The safe transportation of students

Key Functions:

1. Follows designated routes prescribed by the Supervisor of Transportation.
2. Maintains a clean bus:
    a. Picks up papers daily
    b. Cleans windows
    c. Sweeps and dusts daily
3. Is responsible for student discipline on the bus and follows the prescribed procedure for handling conduct forms.
4. Maintains current CDL with proper endorsements as required by state and federal
5. Follows guidelines while maintaining annual and pre-service certification.
6. Maintains route sheets per Ohio Revised Code and submits updates on proper forms.
7. Performs daily pre-trip inspection per state and federal guidelines.

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8. Other duties as assigned

ADDITIONAL WORKING CONDITIONS:

1. **Occasional exposure to blood, bodily fluids, and tissue.**
2. **Occasional operation of a vehicle under inclement weather conditions.**
3. **Occasional interaction among unruly children.**

NOTE: The above statements are intended to describe the general nature and level of work being performed by the person assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, skills and physical demands required of personnel so classified.

The Forest Hills Local School District is an Equal Opportunity Employer and as such does not discriminate on the basis of race, color, sex, age, religion, national origin, ancestry, disability, veteran status, marital status, or any other status protected by law.

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JOB DESCRIPTION ACKNOWLEDGEMENT

Title: Bus Driver

Position Incumbent:

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This job description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. The incumbent will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____ _____

(Local Superintendent or designee) (Date)

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position. I am able to perform the key functions of the position.

_____ _____

(Signature) (Date)