Middletown City School District
Job Description

Crossing Guard

EMIS Position Code: 999

Qualifications

1. Social Security Card and ID.
2. Must have a phone.
3. Be experienced in working with and around children in grades K-6.
4. At least 18 years of age.
5. State and Federal Background Check free of infractions.
6. Demonstrates a sincere desire to aid all students.
7. Keen understanding of local traffic laws and regulations.
8. Good health, high moral character, and good attendance record.
9. Social perceptiveness and strong eyesight.

Reporting

Building Principal

Performance Responsibilities

1. Direct pedestrians across streets after assessing traffic flow to identify breaks to allow for visibility and safe crossing.
2. Guide motorists through traffic patterns designed to keep pedestrians safe, and inform drivers of detours if required.
3. Understand the traffic laws, signs and speed limits posted within a designated jurisdiction to effectively guide vehicles and people.
4. Communicate crossing rules and regulations to students and ensure their understanding for optimal safety
5. Collaborate with other school and district personnel, assigned police officers, representatives of local agencies, etc., for the purpose of providing information and/or taking action regarding investigations.
6. Collaborate with officials to develop traffic patterns that are conducive to safety, efficiency and convenience.
7. Maintain a crossing area that is free of hazards, and employ the appropriate tools and equipment, including lights, flags and hand signals.
8. Identify drivers who are speeding or driving carelessly and notify authorities by documenting their license plate number.
9. Vigilantly watch for impending dangers to develop effective solutions before an accident occurs.
10. Report the unsafe behavior of students to school officials to reduce the risk of someone getting hurt while crossing or waiting to cross a street.
11. Promote good social relationships between students.
12. Respond to students in a kind, fair, and interested manner.
13. Attend all required in-service and safety meetings.
14. Perform all other duties assigned or requested.
15. Uphold district policies and procedures.
16. Demonstrate professionalism, exhibit a professional attitude, and model appropriate behavior.

Salary: Based on salary schedule.

Employment Status: 174 days / part-time hourly.

This job description is only to be interpreted as a basic guideline of your job responsibilities. As a district we require employees to perform duties as assigned that may not appear on this job description. District personnel will be required to follow the instructions and perform the duties required by their supervisor, appointing authority, or designee.