Job Posting
2026/2027 School Year

Baseball Coach Assistant (.5)
Lebanon High School

1) Go to the Lebanon City Schools Website:

   www.lebanonschools.org

- From the Home Page, Click on **Employment**
- Then **Available Positions (left side under Human Resources)**
- This will take you to The Greater Cincinnati School Application Consortium
- Then **All Vacancies**
- You will see a list of available positions, click on the red Apply Button next to the position you're interested in applying for and complete the online application.

- Internal Applicants (Lebanon City School Employees) please click on the link in the job posting email to apply.

Posting for Internal Candidates expires at 2pm on Thursday September 3, 2026

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8/27/2026

SUPPLEMENTAL JOB DESCRIPTION

Job Title: Freshman/Assistant Coach HS

Type of Position: Supplemental

Purpose: The Assistant Coach shall be a certified school employee who will adhere to all the Board of Education policies. The assistant coach shall have high morals and positive public relations, have a thorough knowledge of the sport and teaching fundamental skills, proven successful record of staff relations and coach/player relations, and be organized and responsible. The assistant coach will strive to teach the skills and rules of the sport while imparting important principles of good sportsmanship and positive representation of Lebanon High School.

Compensation: Level and Step assigned per LEA Negotiated Agreement

Job Responsibilities:

- Be responsible for creating a safe environment where student-athletes can grow as athletes and people.
- Ethically conduct oneself during contents and practices.
- Assist in holding tryouts and selecting participants.
- Assist in monitoring team behavior, locker room, training room, and overall team supervision and discipline.
- Be responsible for staying up to date on current schemes and techniques that keep players safe and allow them to succeed.
- Assist in the coordination and implementation of practice plans throughout the season.
- Be responsible for in-season scouting of future opponents.
- Assist in the coordination and implementation of off-season training.
- Be responsible for equipment distribution, storage, and collection.
- Assist in running social media accounts that reflect positively on the program and celebrate student-athletes achievements.
- Assist in the coordination and implementation of fundraising activities.
- Be responsible for the transportation of athletes and equipment to away contests.
- Assist in the coordination and implementation of emergency procedure plans.
- Assist with completing roster information.
- Assist in the distribution and collection of all required paperwork.
- Assist in the coordination and implementation of youth camps.
- Assist in the selection of athletes' post-season awards

- Perform other duties and responsibilities requested by the head coach, athletic director, and building administrators.
- Ensure the safety of students and staff.
- Carry out and enforce Board Policy.
- Serve as a role model for students.

Other Duties and Responsibilities

- Perform other duties as assigned by the Athletic Director, Principal, Superintendent, or designee

Qualifications

- High School Diploma or Appropriate Degree
- Appropriate State of Ohio certification/license/Permit (if required)
- Acceptable BCII report and FBI report
- Alternative to the above qualifications as the Superintendent or Board of Education may find appropriate

Required Knowledge, Skills, and Abilities:

- Knowledge of social, emotional, and academic research in regard to student wellness
- Knowledge of sport, activity, or department
- Content/Sport/Activity knowledge
- Ability to work with groups of students
- Ability to work with unruly or angry students and adults
- Ability to work effectively with others
- Ability to work effectively independently
- Ability to communicate ideas clearly and effectively both orally and in writing
- Ability to generate correspondence independently
- Effective, active listening skills
- Organizational and problem-solving skills
- Ability to communicate with all types of people
- Ability to be flexible and adaptable to changing situations

Equipment Operated:

- Telephone
- Computer/printer
- Copy machine
- Audio Visual
- Video Equipment
- Equipment specific to sport or activity

Additional Working Conditions:

- Occasional exposure to blood, bodily fluids, and tissue
- Occasional interaction among unruly children
- Occasional operation of a vehicle in inclement weather conditions, i.e., being prepared to come to work on all workdays except calamity days
- Occasionally lift, carry, push, and pull various items up to a maximum of 40 pounds and 100 pounds on wheels

- Frequent repetitive hand motion, e.g., computer keyboard, typing, calculator, writing
- Regular requirements to sit, stand, walk, talk, hear, see, read, speak, reach, stretch with hands and arms, crouch, climb, kneel, and stoop
- Occasional evening, weekend, and summer work

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the incumbent. The incumbent will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority.