POSTING OF JOB VACANCY
PARAPROFESSIONAL SPECIAL NEEDS AIDE
Multiple Disabilities Room
JF Burns Elementary

Date: October 19, 2026

Job Title: Paraprofessional Special Needs Aide - MD Room

Location of Position: JF Burns Elementary

Report to: Ericka Thompson, Principal

Brief Description: Directly work with student(s) in an ongoing program with directions and assistance from the teacher relating to the individualized education/behavior plan of students assigned. Attend meetings and training as requested. Assist students in various grooming/bathroom needs as directed by the teacher. Exposure to blood, bodily fluids, and tissue is probable. Lifting may be required.

Qualifications:
1. Valid driver's license
2. High School Diploma
3. Appropriate State of Ohio Certification
4. Willing to be trained in Braille
5. Experience working with students with special needs
6. Demonstrate a sincere desire to aid all students
7. Good health, high moral character, and good attendance record
8. Meet Highly Qualified Paraprofessional requirements as requested
9. Able to lift 50 pounds

Hours: 180 Work Days
Full time, 7.5 hours a day

Salary: Step 0 ($17.28) of the salary schedule

Deadline for App: **October 23, 2026 3:00 pm**

PLEASE SEND LETTER OF INTEREST AND RESUME TO:
Matt Luecke
Director of School Business Affairs
1797 King Avenue
Kings Mills, OH 45034
mluecke@kingslocal.net
Cc: Anthony Merry, President of OAPSE #27