POSTING OF JOB VACANCY-
COOK - CASHIER
KINGS MILLS ELEMENTARY SCHOOL
2026 - 2027 School Year

Date: November 3, 2026

Job Title: Cook - Cashier

Location of Position: Kings Mills Elementary School

Report to: Jennifer Arlinghaus, Food Service Director

Brief Description: Helps prepare and serve meals in an acceptable manner and according to USDA guidelines. Provide for necessary clean-up afterwards. May be responsible for the operation of the cash register. Lifting is required.

Qualifications:

1. Valid Driver's License.
2. 18 years of age or older.
3. Present high moral character and a good attendance record.
4. Be clean and neat.
5. Have the ability to organize and carry out lunchroom procedures.
6. Must be able to work harmoniously with other employees, students and public.
7. Must be able to operate miscellaneous kitchen equipment.
8. Experience in the preparation of school lunches/working with large quantities of food.

Hours: Part time, 3.00 hours a day
Shift: 10:30 a.m. – 1:30 p.m.

Days per Week: 5 days, (186 days per year)

Salary: Step 0, $16.97

Deadline for filing Application: **November 7, 2026 3:00 pm**

PLEASE SEND LETTER OF INTEREST AND RESUME TO:
Amy Andrews
aandrews@kingslocal.net

Cc: Anthony Merry, President of OAPSE #27