Job Posting
2027/2028 School Year

Volleyball Coach HEAD - Girls
Lebanon Junior High School

1) Go to the Lebanon City Schools Website:

   www.lebanonschools.org

- From the Home Page, Click on **Employment**
- Then **Available Positions (left side under Human Resources)**
- This will take you to The Greater Cincinnati School Application Consortium
- Then **All Vacancies**
- You will see a list of available positions, click on the red Apply Button next to the position you're interested in applying for and complete the online application.

- Internal Applicants (Lebanon City School Employees) please click on the link in the job posting email to apply.

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11/10/2026

SUPPLEMENTAL JOB DESCRIPTION

Job Title: Head Coach-LJHS

Type of Position: Supplemental

Purpose: The head coach, when possible, shall be a certified school employee who will adhere to Board of Education policies. The head coach is responsible for building and maintaining a strong 7-8 boys and/or girls program and with the high school head coach to share the unifying message throughout the program of what it means to be a Lebanon athlete.

Compensation: Level and Step assigned per LEA Negotiated Agreement

Job Responsibilities:

- Build community relations through hosting a variety of home home competitions
- Work with the high school head coach, junior high athletic director and high school athletic director to develop a budget that enables the program to continue:
    - Making training facility upgrades
    - Purchasing plaques and name plates that recognize all of our conference championships and state level accolades/accomplishments on the individual and team levels.
    - Host banquets, holiday gatherings, and team bonding events
    - Purchase apparel and uniforms for our athletes grades 7-8.
- Raise money through the development community fundraisers as necessary
- Schedule or assist in scheduling 7th and 8th grade competition schedules that are rigorous and serve as preparation to continue high level performance at the conference and state level.
- Develop and implement character education initiatives that intertwines align with the high school program.
- Assist with the hiring, development, and evaluation of the coaching staff in grades 7 and 8.
- Holding tryouts and select participants as necessary
- Responsible for the upkeep of the sport facility and locker rooms to ensure training for the athletes is safe in order to minimize the risk of illness or injury.
- Data entry for all tournament roster entries, record entries, seed entries, etc.
- Organizes and leads practice daily that follows a technical scope and sequence of high level techniques/skills that equip our athletes with the necessary tools to compete and experience consistent success at the high school level in alignment with the high school program.
- Responsible for regular parent communications that outline the goals and progress of the program.
- Responsible for disbursement and purposeful instruction revolving around sports nutrition and fueling for athletes.
- Schedule and lead all parent meetings pre and post season including the end of season awards banquet.
- Development of off season training and competition schedule.
- Collaborate with the athletic director and athletic department staff as needed to accomplish the goals of the program and the department.
- Development of Pre Season training schedule
- Ensure the safety of students and staff.
- Carry out and enforce Board Policy.
- Serve as a role model for students.

- Perform other duties and responsibilities as designed by the superintendent, athletic director, or building administrators.

Other Duties and Responsibilities

- Perform other duties as assigned by the Athletic Director, Principal, Superintendent or designee

Qualifications

- High School Diploma or Appropriate Degree
- Appropriate State of Ohio certification/license/Permit (if required)
- Acceptable BCII report and FBI report
- Alternative to the above qualifications as the Superintendent or Board of Education may find appropriate

Required Knowledge, Skills, and Abilities:

- Knowledge of social, emotional, and academic research in regards to student wellness
- Knowledge of sport, activity, or department
- Content/Sport/Activity knowledge
- Ability to work with groups of students
- Ability to work with unruly or angry students and adults
- Ability to work effectively with others
- Ability to work effectively independently
- Ability to communicate ideas clearly and effectively both orally and in writing
- Ability to generate correspondence independently
- Effective, active listening skills
- Organizational and problem solving skills
- Ability to communicate with all types of people
- Ability to be flexible and adaptable to changing situations

Equipment Operated:

- Telephone
- Computer/printer
- Copy machine
- Audio Visual
- Video Equipment
- Equipment specific to sport or activity

Additional Working Conditions:

- Occasional exposure to blood, bodily fluids and tissue
- Occasional interaction among unruly children
- Occasional operation of a vehicle in inclement weather conditions, i.e., being prepared to come to work on all work days except calamity days
- Occasionally lift, carry, push, and pull various items up to a maximum of 40 pounds and 100 pounds on wheels
- Frequent repetitive hand motion, e.g., computer keyboard, typing, calculator, writing
- Regular requirement to sit, stand, walk, talk, hear, see, read, speak, reach, stretch with hands and arms, crouch, climb, kneel, and stoop
- Occasional evening, weekend and summer work